



**NATIONAL POWER PARKS
MANAGEMENT COMPANY (PVT) LIMITED**

**OPERATION & MAINTENANCE (O&M) SERVICES
OF
1223.106 MW COMBINED CYCLE POWER PLANT
BALLOKI, KASUR, PAKISTAN**

IFP NO. 2B-RLNG-POWER PLANT-O&M

Application Forms

March 2016



National Engineering Services Pakistan (Pvt.) Ltd. (NESPAK)
1-C, Block N, Model Town Extension, Lahore, Pakistan
Tel: +92-42-99090000, Fax: +92-42-99231936, E-mail: pm.nespak.balloki@gmail.com
(Consultants)



Lahmeyer International GmbH
Friedberger Strasse 173, 61118 Bad Vilbel, Deutschland/Germany (Sub-consultant)

HAIDERMOTA BNR

HaidermotaBNR & Co. (Sub-consultant)



Ernst & Young Ford Rhodes Sidat Hyder (Sub-consultant)

Section III. Application Forms

Application Submission Sheet

Date:
IFP No.: 2B-RLNG-POWER PLANT-
O&M

Operation & Maintenance Works/Services of 1223.106 MW Combined Cycle Power Plant Balloki, Kasur, Pakistan

To: **Mr. Muhammad Akram Kamal (Project Director – Balloki Project), , National Power Parks Management Company (Pvt) Limited**
Address: National Power Parks Management Company (Pvt) Limited, 2nd Floor, 7-C-1, Gulberg-III, Lahore, Pakistan
Telephone: +92-42-35759274
Cell: +92-0300-8410431

Facsimile number: +92-42-35759275
Email: akram.kamal@nppmcl.com

We, the undersigned, apply to be prequalified for the referenced IFP and declare the following:

- (a) We have examined and have no reservations to the Prequalification Documents, including Addenda No(s)....., issued in accordance with ITA Clause 8.
- (b) We, including all JV partners for any part of the contract(s) resulting from this prequalification process, if any, have nationalities of eligible countries, in accordance with ITA Sub-Clause 4.2.
- (c) We understand that at the time of bidding, we, including any JV partners for any part of the contract resulting from this procurement process, shall not have any conflict of interest in accordance with ITA Sub-Clause 4.4.
- (d) We, including any JV partners for any part of the contract(s) resulting from this prequalification, have not been declared ineligible/blacklisted by any of our Employers in accordance with ITA Sub-Clause 4.5.
- (e) We, including any JV partners, shall comply with the requirements in accordance with ITA Sub-Clauses 4.7 and 4.8.
- (f) We understand that you may cancel the prequalification process at any time and that you are not bound either to accept any Application that you may receive or to invite the prequalified Applicants to bid for the subject contract of this prequalification, without incurring any liability to the Applicants, in accordance with ITA Clause 26.
- (g) We agree to permit the Employer or its representative to inspect our accounts and records and other documents relating to the Application for prequalification and to have them audited by auditors appointed by the Employer.

(h) All of the Forms accompanying the Application have duly been signed by the undersigned and stamped.

Name

In the capacity of

Signed

..... (Seal)...

Duly authorized to sign the Application for and on behalf of(Name of Applicant)

Date

Witness # 1:

Signature: _____

Signed by: _____

Designation: _____

Date: _____

Seal: _____

Witness # 2:

Signature: _____

Signed by: _____

Designation: _____

Date: _____

Seal: _____

Form ELI – 1.1

Applicant Information Sheet

Date:

IFP No.: 2B-RLNG-POWER
PLANT-O&M

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Applicant Information

Applicant's legal name	
In case of JV, legal name of each partner	
Applicant's actual or intended country of constitution	
Applicant's actual or Intended year of constitution	
Applicant's legal address in country of constitution	
Applicant's authorized representative <small>(name, address, telephone numbers, fax numbers, e-mail address)</small>	

Attached are copies of the following original documents.

- 1. In case of single entity, articles of incorporation or constitution of the legal entity named above, in accordance with ITA Sub-Clauses 4.1 and 4.2.
- 2. Authorization to represent the firm or JV named in above, in accordance with ITA Sub-Clause 15.3.
- 3. In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA Sub-Clause 4.1.

Form ELI – 1.2 JV Information Sheet for JV Partners

Date:
 IFP No.: 2B-RLNG-POWER
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Each member of a JV must fill in this form

JV Information	
Applicant's legal name	
JV Partner's legal name	
JV Partner's country of constitution	
JV Partner's year of constitution	
JV Partner's legal address in country of constitution	
JV Partner's authorized representative information <small>(name, address, telephone numbers, fax numbers, e-mail address)</small>	
<p>Attached are copies of the following original documents.</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1. Articles of incorporation or constitution of the legal entity named above, in accordance with ITA Sub-Clauses 4.1 and 4.2. <input type="checkbox"/> 2. Authorization to represent the firm named above, in accordance with ITA Sub-Clause 15.3. <input type="checkbox"/> 3. Letter of Intent to form JV or JV agreement in accordance with ITA Sub-Clause 4.1. 	

Form ELI – 1.3 Ineligibility/Blacklisting

The local Applicant/Partner of the JV shall attach original affidavit duly authenticated by the Chamber of Commerce and Industry on non-judicial stamp paper that the Applicant has not been declared ineligible/blacklisted by any of its Employer till date due to the reasons including but not limited to corrupt practices as depicted at ITA Clause 3, influencing the Employer in evaluation of the Bids or contract award decisions etc..

The foreign Applicant/Partner of the JV shall undertake as above and the undertaking shall be authenticated by the Chamber of Commerce/relevant authorized body of his country.

Form LIT – 2 Pending Litigation

Applicant's Legal Name:
JV Partner Legal Name:

Date:
IFP No.: 2B-RLNG-POWER
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Each Applicant or each partner of a JV must fill in this form

Pending Litigation			
<input type="checkbox"/> No pending litigation in accordance with Criteria 2.1 of Section II, Qualification Criteria <input type="checkbox"/> Pending litigation in accordance with Criteria 2.1 of Section II, Qualification Criteria, as indicated below			
Year	Matter in Dispute	Value of Pending Claim in US\$ Equivalent	Value of Pending Claim as a Percentage of Net Worth

Form FIN – 3.1 Financial Situation

Applicant's Legal Name:
JV Partner Legal Name:

Date:
IFP No.: 2B-RLNG-POWER
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Each Applicant or partner of a JV must fill in this form

Financial Data for Previous 3 Years [US\$ Equivalent]			
	Year 1:	Year 2:	Year 3:
Information from Balance Sheet			
Total Assets (a)			
Total Liabilities (b)			
Net Worth (a-b)			
Current Assets (c)			
Current Liabilities (d)			
Working Capital (c-d)			
Information from Income Statement			
Total Revenues			
Profits Before Taxes			
Profits After Taxes			

Financial Data for Previous 3 Years [US\$ Equivalent]

	Year 1:	Year 2:	Year 3:
Currency Exchange Rate used for conversion/translation from local currency to US\$ at year end			

- Attached are copies of financial statements in English language in the name of Applicant (the prospective bidder) i.e. balance sheets including all related notes, and income statements for the last three (3) years, as indicated above, complying with the following conditions.
- All such documents reflect the financial situation of the Applicant or each partner to a JV. All such documents reflect the financial situation of the Applicant or each partner to a JV
 - Historic financial statements must be audited by a certified accountant.
 - Historic financial statements must be complete, including all notes to the financial statements.
 - The financial information reflected above should be consistent with the corresponding information reported in the audited financial statements

Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Soft copies of these financial statements in the form of CD together with respective hard copies shall be provided.

Note: If Applicant is part of a Group of Companies, please provide the Detailed Group Structure indicating, among other details (like shareholding %age, legal status and name of all companies/entities, common directorship, if any, etc.) the Ultimate Parent.

Form FIN – 3.2 Average Annual Turnover

Applicant's Legal Name:
JV Partner Legal Name:

Date:
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Each Applicant or each partner of a JV must fill in this form

Annual Turnover Data for the Last Years			
Year	Amount Currency	Exchange Rate	US\$ Equivalent
Average Annual Turnover			

The information supplied should be the Annual Turnover of the Applicant or each partner of a JV in terms of the amounts recognized for each year, converted to US Dollars at the rate of exchange at the end of the period reported. This should be consistent with the amounts reported in the audited accounts.

Form FIN – 3.3 Credit Line

The Applicant shall provide original certificate from reputed banks/DFIs to the effect that the Applicant (individual/JV) has financial resources/access/ un-encumbered cash/bank balance to the said credit line for smooth execution/completion of the Project.

The “Available Cash Flow” must be demonstrated inter alia through a combination of undrawn credit facility and unencumbered cash/bank balances. The above said information/statement must be at least for a period of last three (3) years. The debt financing requirements for the Project may also be demonstrated.

Form EXP – 4.2 Specific Experience

Applicant's Legal Name:

Date:

JV Partner Legal Name:

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(O&M)

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Fill up one (1) form per contract.

Contract of Similar Size and Nature		
Contract No. of	Contract Identification	
Award Date	Completion Date	
Role in Contract	<input type="checkbox"/> Contractor <input type="checkbox"/> Management Contractor <input type="checkbox"/> Subcontractor	
Total Contract Amount	US\$	
If partner in a JV, specify participation of total contract amount	Percent of Total	Amount
Employer's Name Address Telephone/Fax Number E-mail		
Description of the similarity in accordance with Criteria 4.1 of Section II		

Note: The Employer's/End User's Certificates on their letterhead should be attached. If not in English, translation thereof in English, duly authenticated/notarized must be attached.

In the above table of 'Description', the information including but not limited to the following should be provided:

- (1) Amount (insert in US Dollars in words and figures)

- (2) Plant type &size (insert type and ratings of plant and major equipment i.e. gas turbine(s), HRSG(s), steam turbine(s))**
- (3) Configuration**
- (4) Fuel**
- (5) Other characteristics (insert other characteristics as required in Criteria 4.2 of Section II)**
- (6) Proof of external quality audits by specialized firm(s) and ISO certifications**
- (7) Proof / evidence of performing, either itself or through LTSA subcontractor, at least one (01) Major Inspection of the gas turbine(s) on one (01) of the projects**

Form PER-5.1 Personnel Capabilities

Proposed Personnel

List of personnel in accordance with the Criteria 5.0 is to be provided. However, the following form is to be filled in for the specific positions:

<i>Name of Applicant</i>

For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form PER-5.2).

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

Form PER-5.2 Personnel Summary

Resume of Proposed Personnel

<i>Name of Applicant</i>

	Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Summarize professional experience over the last 10-20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

In case of local engineers, they must possess valid PEC registration. In case of foreign engineers, the relevant registration/certificate from their professional institution must be provided.

**Form MC - 6:
Managerial Capabilities**

Applicant's Legal Name:

Date:

JV Partner Legal Name:

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The Applicant shall provide details as per 6.0 of Section II

**Form CC - 7:
Current Contract Commitments**

The details regarding current commitments including inter alia work in hand, duration, contract price etc. shall be provided to ascertain Applicant's unhindered availability for execution of the Project.

