

REQUEST FOR PROPOSALS (RFP) **FOR THIRD PARTY PERFORMANCE EVALUATION**

National Power Parks Management Company Private Limited (NPPMCL) is a corporate entity registered under Companies Ordinance 1984 and 100% owned by the Government of Pakistan through Ministry of Water & Power. The company is establishing two Re-gasified Liquid Natural Gas (RLNG) based power plants at Balloki, District Kasur and Haveli Bahadur Shah, District Jhang of 1223MW and 1230MW capacity, respectively.

The Board of the NPPMCL has been nominated by the Government of Pakistan. NPPMCL is governed by the framework provided in the Companies Ordinance 1984, Public Sector Companies (Corporate Governance) Rules 2013 and its Articles of Association. As per said framework the performance of the Board and its Committees should be evaluated once in a year. NPPMCL has decided to undertake such an evaluation through a reputed third party.

Therefore, NPPMCL is seeking proposals for undertaking performance evaluation of its Board and Committees for the year 2015-16. Interested parties having valid sales tax and income tax registration are requested to submit their proposals (Technical and Financial) by **5th September 2016** till **3:00 pm** at the address mentioned below. Technical Proposals will be opened at 03:30 pm on the same day. For opening of Financial Proposals date, time and venue will be communicated separately.

Single stage two envelop method of Public Procurement Rules 2004 would be adopted for bidding process, where the proposal shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal. The terms of reference can be downloaded from the websites of Ministry of Water & Power (www.mowp.gov.pk) and Public Procurement Regulatory Authority (www.ppra.org.pk).



GM Admin/HR
National Power Parks Management Company (Private) Limited
Malik Plaza, 2nd Floor, 7-C-1, MM Alam Road, Gulberg III, Lahore.
Tel: 042-35759276-9



NATIONAL POWER PARKS MANAGEMENT COMPANY (PRIVATE) LIMITED

Ministry of Water & Power, Government of Pakistan
Malik Plaza, 2nd Floor, 7-C/1, M.M. Alam Road, Gulberg III, Lahore

Terms of Reference (For Third Party Performance Evaluation)

A. Background:

National Power Parks Management Company Private Limited (NPPMCL) is a corporate entity registered under Companies Ordinance 1984 and 100% owned by the Government of Pakistan through Ministry of Water & Power. The company is establishing two Re-gasified Liquid Natural Gas (RLNG) based power plants at Balloki, District Kasur and Haveli Bahadur Shah, District Jhang of 1223MW and 1230MW capacity, respectively.

B. Third Party Evaluation Services:

The Company intends to appoint a reputed third party for undertaking performance evaluation of the Board and its Committees for the year ending 30th June 2016 as required under Public Sector Companies (Corporate Governance) Rules 2013.

C. Covering Letters:

Covering Letter must be addressed to the General Manager (Admin/HR), NPPMCL, Malik Plaza, 2nd Floor, 7-C-1, MM Alam Road, Gulberg III, Lahore.

D. Email Address:

You have to provide an official email address for any further communication from our email address i.e.shahzad@nppmcl.com

E. Undertaking:

You will have to provide an undertaking signed by authorized person indicating that the provided information is correct.

F. Time limit

The assignment has to be completed within 40 days upon issuance of Letter of Commencement from NPPMCL and within 30 days from the date of last response made by the Directors whichever is later.

G. Payment:

- Within 05 working days from the acknowledged receipt of the Letter of Commencement 20% payment would be made upon production of invoice.
- Remaining 80% payment would be made upon completion of the assignment (submission of evaluation report) and upon production of invoice.

H. Queries:

For any queries or additional information, please contact Mr. Shahzad Iqbal, Company Secretary, NPPMCL on 0345-4015806.

I. Criteria of Evaluation:

The criteria for Technical and Financial Evaluation are enclosed. Marks will be allocated based on evidence available in the proposal only. The assignment will be awarded to the firm having lowest evaluated cost.

J. Opening of Proposals:

All Proposals must be delivered to the Company's Office on or before **03:00 pm** on 5th September 2016. Technical Proposals will be opened at 03:30 pm on the same day at Malik Plaza, 2nd Floor, 7-C-1, MM Alam Road, Gulberg III, Lahore. For opening of Financial Proposals date, time and venue will be communicated separately on email.

K. Criteria for Technical and Financial Evaluation

a) The technical proposal must accompany copies of valid sales tax and income tax registration certificates.

b) Technical Evaluation Criteria:

The Technical Proposals will be evaluated as per following criteria:

Sr.	Criteria	Total Marks
1.	Number of staff having post-graduation degree <ul style="list-style-type: none">• Less than 3 (0 marks)• 3-5 (35 marks)• 6-10 (45 marks)• More than 10 (50 marks) Note: Attach signed resume of each staff member.	50
2.	Number of clients upon whom such evaluation has already been carried out <ul style="list-style-type: none">• Less than 10 (0 marks)• 10-15 (35 marks)• 16-20 (45 marks)• More than 20 (50 marks) Note: Attach signed list of clients along with name and telephone number of the contact person of client.	50

Applicant must secure at least 70% marks in each of the two criteria mentioned above to technically qualify for the next stage i.e. opening of Financial Proposal.

c) Financial Proposal:

- The Financial Proposal of the applicant, unable to qualify technically, will be returned un-opened;
- The Financial Proposal must be inclusive of all applicable taxes.
- The Financial Proposals must be valid for at least 60 days after the last date fixed for receiving of proposals i.e. 5th September 2016.

L. Award of Assignment:

Financial Proposals of only Technically Qualified applicants will be opened and the assignment will be awarded to that applicant who would be offering the lowest evaluated price.